

Shands Jacksonville Department of Volunteer Services Volunteer Reference Request

The individual named below has submitted an application for volunteer service at Shands Jacksonville. You have been selected by the applicant to provide a character reference on his/her abilities and experience. Your assistance in completing this form in a timely manner and returning it to us in the enclosed envelope would be greatly appreciated. If you prefer to call, the Volunteer staff may be reached at (904) 244-4271. **The applicant may not begin their volunteer work until we have received this reference.**

Reference information for: _____

Category	Comments
Length of time known	
Relationship and name of business/organization	
Type of activities/work observed	
Quality of work	
Attendance/Reliability	
Ability to get along with others	
Appropriateness for health care setting or with specific age groups	
Additional Comments	

Reference provided by:

_____ (print your name)

_____ (signature)

_____ (date)